



JA
ENTERPRISE
Without Borders®

EwB PLATFORM

Administration Guide for school coordinators, teachers and volunteers

www.jaewb.org

 JA Worldwide®

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INTRODUCTION

Enterprise without Borders® (EwB) is designed to give students running JA companies the opportunity to create cross-border international joint-ventures as part of their JA-YE experience.

Through a website – Enterprise without Borders® (EwB) Platform, schools and teachers can register for participation and schools and students can upload their EwB Site and company profiles and enter an entrepreneurial 'dating game'. EwB is about sharing good ideas; projects, selling each others' products in each others' markets; reducing costs by sourcing certain services or product components from other countries; and visiting each other's markets.

The EwB Platform presents the activities of the registered EwB Sites and student companies operating in different countries. On the EwB Platform you can familiarize yourselves with their activities, projects, products and services. You can also search for partners you can communicate and trade with.

The EwB Platform operates as a web-shop. The products and services of the companies registered on the portal can all be viewed there. Visitors can browse through them all and then contact the companies. The registered companies can create product and service catalogues, and also present the company, its activities and members on a separate page.

EwB Sites and student companies can create EwB Joint-ventures and register them on the EwB Platform.

Updated EwB Platform

- Open for all JA countries now
- New EwB Platform works with EwB Sites now – enables registration of the EwB Sites by JA Staff, teachers /schools and linking them with other sites available
- Social media involved, interactive map, E-mentoring tool for students/teachers/volunteers and many others.

EWB SITE

An EwB Site is the main element of the EwB program. It refers to the location where the EwB student companies will take place. For example, one EwB Site could plan to have more than one student company (such as a school, community, area).

- An EwB Site can be registered by a school coordinator, teacher, JA volunteer or JA staff person
- An EwB Site has its own profile providing information about location, country, language, general information and requirements for partnerships with other EwB Sites
- The partnering of EwB Sites with other EwB Sites is done with the help of the area JA coordinator for EwB
- After two EwB Sites are partnered, the EwB joint ventures can begin to create their profiles.

ROLES IN EWB

JA Coordinators

Each JA organisation wanting to participate in this programme needs to have **an JA area coordinator**.

- The JA coordinator has “administrator access” to the EwB platform and is responsible for assisting participating teachers/volunteers/students and approving their EwB Site registrations.
- The JA coordinator helps to partner their EwB Sites with other EwB Sites in other areas by communicating with other coordinators.
- The JA coordinator is responsible for supporting the EwB Sites (teachers, volunteers, JA staff and EwB companies) as they move through their EwB experience, answering any questions and troubleshooting.

EwB Teachers

- Teachers are often the “driving engine” for partnering EwB Sites and connecting their students with their peers at the other EwB Site. With the support of their area coordinator they can register an EwB Site and support students to create their EwB Company Profile.
- Teachers have their own personal accounts linked to their EwB Site and EwB Companies.

Business Volunteers

- Business volunteers serve as coaches and mentors to EwB Companies. Obviously, a JA Company Program volunteer can also be a EwB Company volunteer.
- The difference between being a Company Program volunteer and an EwB Company volunteer is that the students need more coaching in the cooperation with their peers at the other EwB Site. This can relate to their shyness about communicating across borders, possibly in a foreign language, or technical issues as they sort out import-export of products, financial issues etc.
- EwB Company volunteers can coach their students online using the EwB E-Mentoring tool. This makes it possible for volunteers to be located at a distance—maybe even another country!—and still be able to volunteer

EwB Student Company

- The EwB Company is a joint-venture of at least 2 student companies. The first task for two partnered EwB Sites is for the students to create an EwB joint-venture Company. Each EwB joint venture company creates its profile on the EwB platform which includes a description of its joint activity, products, services...
- The EwB Company can also create additional joint-ventures with other EwB companies in EwB network.
- Through the EwB Platform, students can access a variety of online tools for their EwB activities (on-line study materials, E-mentoring tool, social media, internal communicator, registration for events) and collect points for their online activities

GENERAL OVERVIEW OF EwB PLATFORM

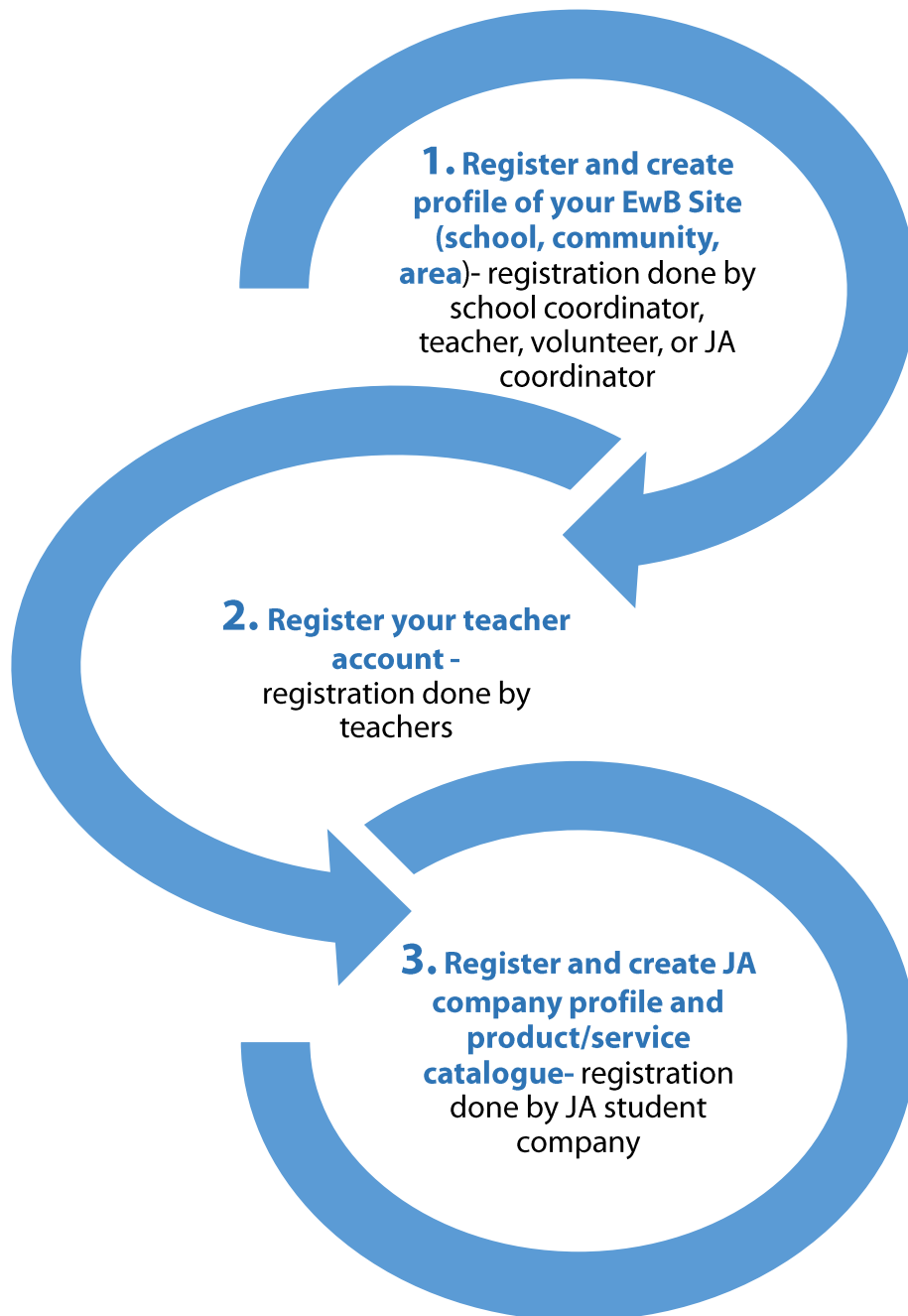
The screenshot shows the JA Enterprise Without Borders EwB Platform website. The page is divided into several sections, each with a numbered callout (1-20) explaining a specific feature:

- 1** Login to individual accounts - EwB Sites, companies, teacher accounts and volunteer accounts
- 2** Registration to individual accounts - EwB Sites, companies, teacher accounts and volunteer accounts
- 3** Virtual map featuring EwB Sites and companies in individual countries/regions
- 4** Any time you click on the top banner with the EwB logo or Home button, the platform navigates you back to the Home page
- 5** General geographical and economic information about countries participating in the EwB program
- 6** Contact list of all JA National Coordinators
- 7** Latest news from EwB network
- 8** Calendar of events organized within the EwB network. The events are added to the calendar by national coordinators. The events in calendar are
- 9** Search tool with filters
- 10** Links to social media connected with EwB
- 11** General information about EwB Program
- 12** EwB Sites already registered on the Platform are sorted by country - number in brackets indicates the number of registered EwB Site under each country
- 13** JA Companies with full profile already registered on the Platform are sorted by country - number in brackets indicates the number of registered EwB companies under each country
- 14** JA Companies are sorted by product or service - number in brackets indicates the number of EwB companies producing/providing particular product or service
- 15** EwB Joint-Ventures already registered. EwB Joint-Ventures can be viewed by different filters
- 16** Sponsors and partners supporting the EwB program with links to the websites
- 17** Description of the individual projects running under EwB program with the list of JA companies
- 18** Events and competition within EwB program, including the list of the participating companies and detail information
- 19** Site map with links to all parts of EwB Platform
- 20** EwB Brief (on-line newsletter) archive and subscription

The website interface includes a top navigation bar with links for Login, Register, Home, Countries, Contact, News, Calendar, Search, and social media icons. A main navigation bar lists categories like About EwB, EwB Sites, Companies Profiles, Products and Services, EwB Joint-Ventures, Partners and Sponsors, Projects Info, and Events and Competitions. The main content area features a 'Welcome to EwB' section, a 'Register or Login' form, 'Global Sponsors' (FedEx, MetLife Foundation), 'Partners and Projects' (TMF, J.P.Morgan, ERT, GLOBAL PROJECT), and a 'Subscribe to EwB Brief' section.

REGISTRATION PROCESS

The new EwB Platform works with the internal database that connects teacher and companies account with individual EwB sites. It is important to follow up this order in registration:



Volunteer registration can be done anytime during this cycle as the volunteer accounts are not connected directly with EwB Sites and not necessarily connected to JA Companies. Linking the volunteers with JA Companies can be done anytime during the academic year.

Registration of EwB Site

An EwB Site is the main element of the EwB program. It refers to the location where the EwB student companies will take place. For example, one EwB Site could plan to have more than one student company (such as a school, community, area). An EwB Site can be registered by a school coordinator, teacher, JA volunteer or JA staff person.



Before you register your EwB Site, please check on the EwB Platform if your EwB Site has already been registered to avoid double registration.

Step 1

A screenshot of the EwB Platform's "Register or Login" page. The page has a light blue header with the title "Register or Login" in a bold, blue font. Below the header, there are two main sections. The left section is titled "Register" and contains four radio button options: "EwB Site", "Company", "Teacher", and "Volunteer". The "EwB Site" option is selected. Below these options is a blue "Create Account" button. A blue arrow points to the "EwB Site" radio button, and another blue arrow points to the "Create Account" button. The right section is titled "Login to your account" and contains two input fields for "Email" and "Password". Below these fields are four radio button options: "EwB Site", "Company", "Teacher", and "Volunteer". The "EwB Site" option is selected. Below these options is a blue "Login" button. At the bottom of the right section, there is a link that says "Forgot password? Click here to recover." with a small blue arrow pointing to the left.

Step 2

Complete the registration form. Follow up instructions in the form.

1. Fields marked with * are mandatory fields and must be completed
2. E-mail address of the contact person must be valid e-mail (the system will require your e-mail validation)
3. In the EwB Site profile please describe your school and its activities, plans for EwB program in this academic year - e.g. how many student companies will create profiles under this EwB site and estimated timeline of their JA activities. Add information about your school specialization, if your school is involved in any international projects and any other details you consider as important to state. The profile is public. The profile can be updated anytime when login to EwB Site's account.
4. In the call for partnership please state your requirements for the partnerships with another EwB Site - e.g. if you prefer to partner with school from a particular country/area, what are you planning to do within the partnership etc.



EwB Site registration

An EwB Site is the main element of the EwB programme. It refers to the location where the JA student companies will take place. For example, one EwB Site could plan to have more than one student company: **school, community, area**.

In order to register your JA EwB Site to Enterprise without Borders program, please fill in the form below. Please follow the instructions closely.

Site Info

Name of EwB Site *

The site name availability will be checked before saving.

Address *

City *

Country *

Website

Facebook Profile

Please enter the full path for your pages starting with http://...

Contact person *

Contact e-mail *

The email address you fill in will be your site's user name when you login.

Authentication password

Password *

Confirm Password *

Communication Languages Chinese English French German
 Portuguese Russian Spanish

School year timeline *

E.g. September - June

Timezone GMT

Profile of the EwB site *

X B I S Ix [List] [Table] [Text] [Code] [Link] [Image] [Media] [Fullscreen] [Refresh] [Zdroj]

B I S Ix [List] [Table] [Text] [Code] [Link] [Image] [Media] [Fullscreen] [Refresh] [Zdroj]

Styl - Normální - ?

Gymnazium J.Palacha is a leading coeducational school located in the Czech capital of Prague. The quality and experience of its teaching staff and the wealth of extra-curricular activities and social events it offers combine to provide the school's pupils with a high-quality education in a friendly and stimulating environment. The school offers a full and balanced curriculum – in which key subjects remain compulsory until the penultimate year of study – covering both sciences and humanities and including the study of foreign languages. Our students are participating in JA Company program since 2007 and every year we have active 3-4 student companies.

body p

Call for a partnership

X B I S Ix [List] [Table] [Text] [Code] [Link] [Image] [Media] [Fullscreen] [Refresh] [Zdroj]

B I S Ix [List] [Table] [Text] [Code] [Link] [Image] [Media] [Fullscreen] [Refresh] [Zdroj]

Styl - Normální - ?

We are looking for a partner school preferably in German or Spanish speaking countries. We would like to organize a student exchange with entrepreneurial content early in spring 2014.

body p

I agree with the Terms and Conditions

Create Account

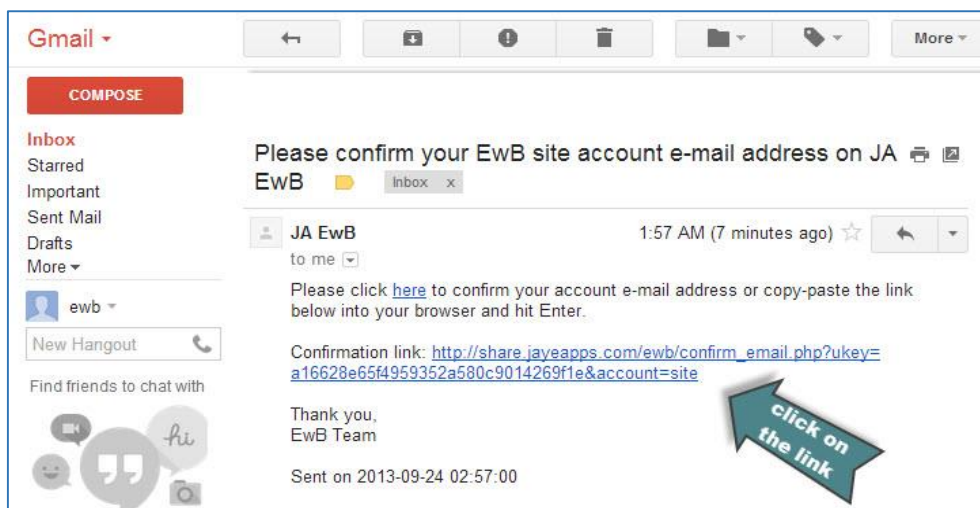
All the fields with * are mandatory.

Step 3

Confirmation of your e-mail address

Your registration has been successfully completed and the information sent to your JA national coordinator. Your account will be activated as soon as your registration has been approved, which normally takes up to **three work-days**.

First you will receive a request for confirmation of your e-mail address.



Once you confirm your e-mail account (instructions will be included in the validation e-mail) you will receive a final e-mail confirmation from your national coordinator. **Your EwB Site was listed among other EwB Site registered on EwB Platform.**



Please check also your Junk E-mail folder just in case the confirmation email got delivered there instead of your inbox. If so, select the confirmation message and click Not Junk, which will allow future messages to get through.

Step 4

You can login to your EwB Site account.



Teacher Registration

Through the Teacher account, a teacher has access to the materials and links sections, internal communicator tool, to the profiles of all student companies linked to this account and can validate EwB Joint-Ventures registered by his student companies.

Registration is open also to all the teachers, who are not currently running their JA company and planning to teach EwB program next year, or to the teachers who just want to share the information about project, to have access to the materials and to communicate with other EwB Sites or teachers registered on the EwB Platform.

Step 1

Before registering your teacher account please check if your EwB Site has already been registered as your account will be linked to your EwB Site . If not, please [register your EwB Site](#).

Step 2

Register or Login

Register

EwB Site

Company

Teacher

Volunteer

Create Account

Login to your account

Email

Password

EwB Site Company Teacher Volunteer

Login

[Forgot password? Click here to recover.](#)

Step 3

Complete the registration form. Follow up instructions in the form.

1. Fields marked with * are mandatory fields and must be completed
2. Your E-mail address must be valid e-mail (the system will require your e-mail validation)
3. In the Registration reason section please choose the reason why you want to participate in EwB. In case you are not running any JA Company this year, your JA national coordinator will receive the information from your registration form and will follow up with you regarding information about the projects and plans for upcoming year.



Teacher registration

In order to register yourself as a JA teacher to Enterprise without Borders program, please fill in the form below. Please follow the instructions closely.

Teacher Info

Country *

EwB site *

Name *

Lastname *

E-mail *

The email address you fill in will be your username when you login.

Mobile number *

Use international format, e.g. +358 50 1234567.

Additional information

Registration reason *

Authentication password

Password *

Confirm Password *

I agree with the Terms and Conditions

Create Account

All the fields with * are mandatory.

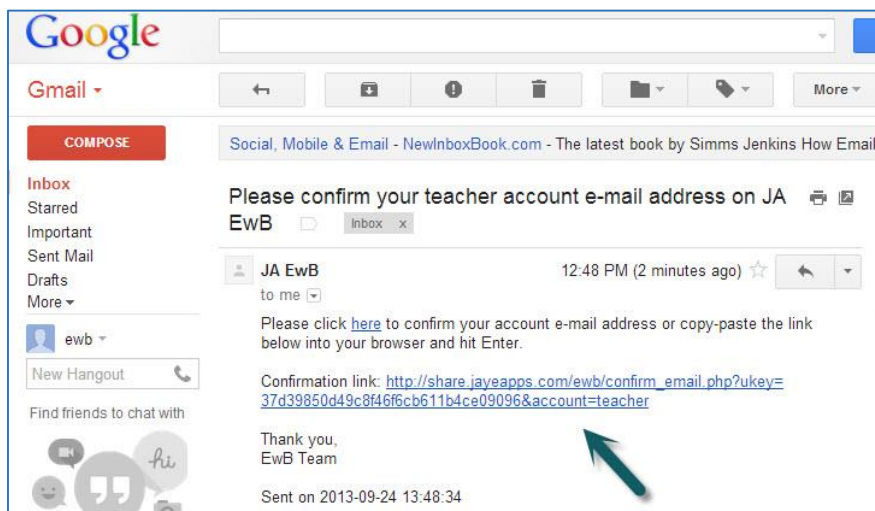
If you are also a contact person for your EwB Site, you can use the same e-mail and password for the registration of your teacher account.

Step 4

Confirmation of your e-mail address

Your registration has been successfully completed and the information sent to your JA national coordinator. Your account will be activated as soon as your registration has been approved, which normally takes up to **three work-days**.

First you will receive a request for confirmation of your e-mail address.



Once you confirm your e-mail account (instructions will be included in the validation e-mail) you will receive a final e-mail confirmation from your national coordinator.



Please check also your Junk E-mail folder just in case the confirmation email got delivered there instead of your inbox. If so, select the confirmation message and click Not Junk, which will allow future messages to get through.

Step 4

You can login to your Teacher account.

Volunteer Registration

Volunteer accounts are not linked directly with EwB Site accounts so the registration can be done anytime during the registration process of EwB Sites and JA companies or anytime during the academic year. Through your volunteer account you will have access to internal communicator tool, materials and links and access to your student company profile in case you are consultant to the company

There are 3 options for volunteer registration:

1. [Volunteer can register through the EwB Platform registration](#) – in this case the registration provides full information including the type of activity he would like to do in EwB project. JA national coordinator then follows up with the volunteer by providing him all necessary information about EwB project and his involvement. [This is the best option and we recommend to all volunteers to register themselves to the EwB Platform.](#) This type of registration is described in this administration guide below.
2. [Volunteer can be registered by national JA Coordinator](#) from the coordinator's admin account
3. [Volunteer can be registered by his student company](#) during the registration of the student company

All three options must be accepted by the volunteer by confirming his request for e-mail validation sent to his mailbox.

Step 1

Register or Login

Register

- EwB Site
- Company
- Teacher
- Volunteer

[Create Account](#)

Login to your account

Email

Password

- EwB Site
- Company
- Teacher
- Volunteer

[Login](#)

[Forgot password? Click here to recover.](#)

Step 2

Complete the registration form. Follow up instructions in the form.

1. Fields marked with * are mandatory fields and must be completed
2. Volunteer E-mail address must be valid e-mail (the system will require e-mail validation)
3. Please choose the activity you would like to do in EwB as a volunteer. In case you choose Other activity – please specify shortly how you would like to be involved in EwB program. JA national coordinator will receive the information from your registration form and will follow up with you after your registration is submitted.



Volunteer registration

In order to register yourself as a JA volunteer to Enterprise without Borders program, please fill in the form below. Please follow the instructions closely.

Volunteer Info

Name *

Lastname *

E-mail *

The email address you fill in will be your username when you login.

Mobile number *

Phone number

Use international format, e.g. +358 50 1234567.

Country *

City *

Company *

Position *

Additional information

Additional information

What activity would you like to participate?

*

Please add more comments the activities you would like to do:

Have you been working as a volunteer in JA programme previously?

Yes No

Authentication password

Password *

Confirm Password *

I agree with the [Terms and Conditions](#)

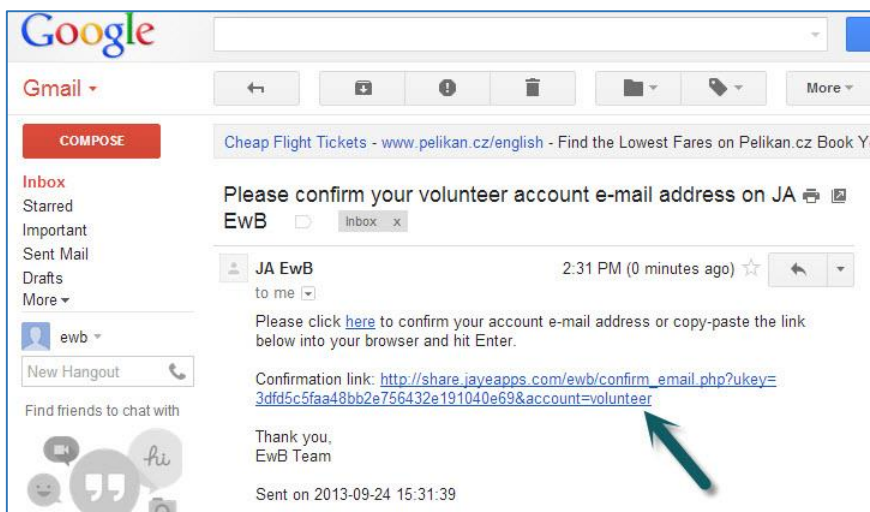
All the fields with * are mandatory.

Step 3

Confirmation of your e-mail address

Your registration has been successfully completed and the information sent to your JA national coordinator. Your account will be activated as soon as your registration has been approved, which normally takes up to **three work-days**.

First you will receive a request for confirmation of your e-mail address.



Once you confirm your e-mail account (instructions will be included in the validation e-mail) you will receive a final e-mail confirmation from your national coordinator.



Please check also your Junk E-mail folder just in case the confirmation email got delivered there instead of your inbox. If so, select the confirmation message and click Not Junk, which will allow future messages to get through.

Step 4

You can login to your Volunteer account.



Registration of JA Student Company

Through the Company account, a JA Student company can create its public company profile, product and service catalogues, and has access to the materials and links sections, internal communicator tool, to Search for Partner tool and also can register and create the EwB Joint-Ventures with other JA companies registered on EwB Platform.

Step 1

Your company account is linked with EwB Site and teacher account – so before registering your JA Company please check if your EwB Site (school) and your teacher has already been registered. If not, please ask you teacher to make the necessary registrations.

Step 2

Step 3

Complete the registration form. Follow up instructions in the form.

1. Fields marked with * are mandatory fields and must be completed
2. Your contact e--mail address must be valid e-mail (the system will require your e-mail validation)
3. In the description please provide a full information about your company, your business idea and the plans for joint-venturing with other companies



Company registration

In order to register your JA company to Enterprise without Borders program, please fill in the form below. Please follow the instructions closely.

Company Info

Company Name *

The company name availability will be checked before saving.

Country *

EwB site *

Contact e-mail *

The email address you fill in will be your company's user name when you login.

Website

Facebook Profile

Please enter the full path for your page starting with http://...

Authentication password

Password *

Confirm Password *

Coordinators

Teacher *

Volunteer *

Students *

The number of students in JA Company

Description

We would like to export our toys to other countries. So we are looking for a partner company that would help us do a market research and offer our toys for sell.

I agree with the Terms and Conditions

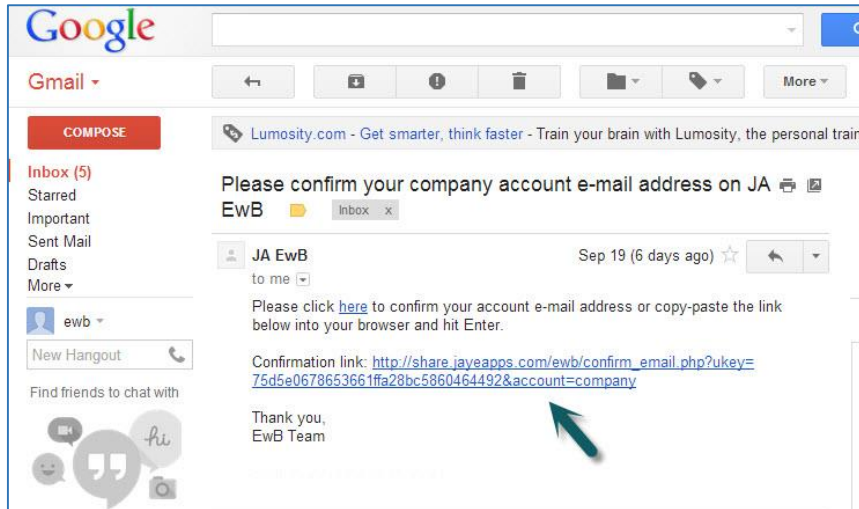
All the fields with * are mandatory.

Step 4

Confirmation of your e-mail address

Your registration has been successfully completed and the information sent to your JA national coordinator. Your account will be activated as soon as your registration has been approved, which normally takes up to **three work-days**.

First you will receive a request for confirmation of your e-mail address.



Once you confirm your e-mail account (instructions will be included in the validation e-mail) you will receive a final e-mail confirmation from your national coordinator.



Please check also your Junk E-mail folder just in case the confirmation email got delivered there instead of your inbox. If so, select the confirmation message and click Not Junk, which will allow future messages to get through.

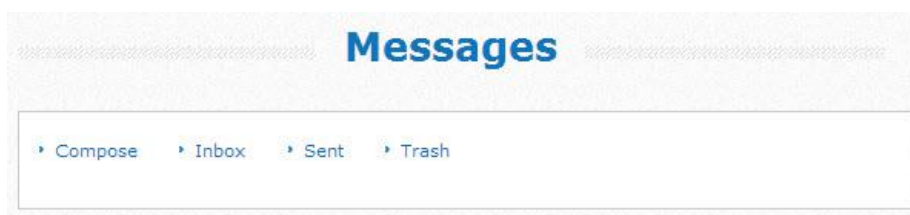
Step 4

You can login to your company account.

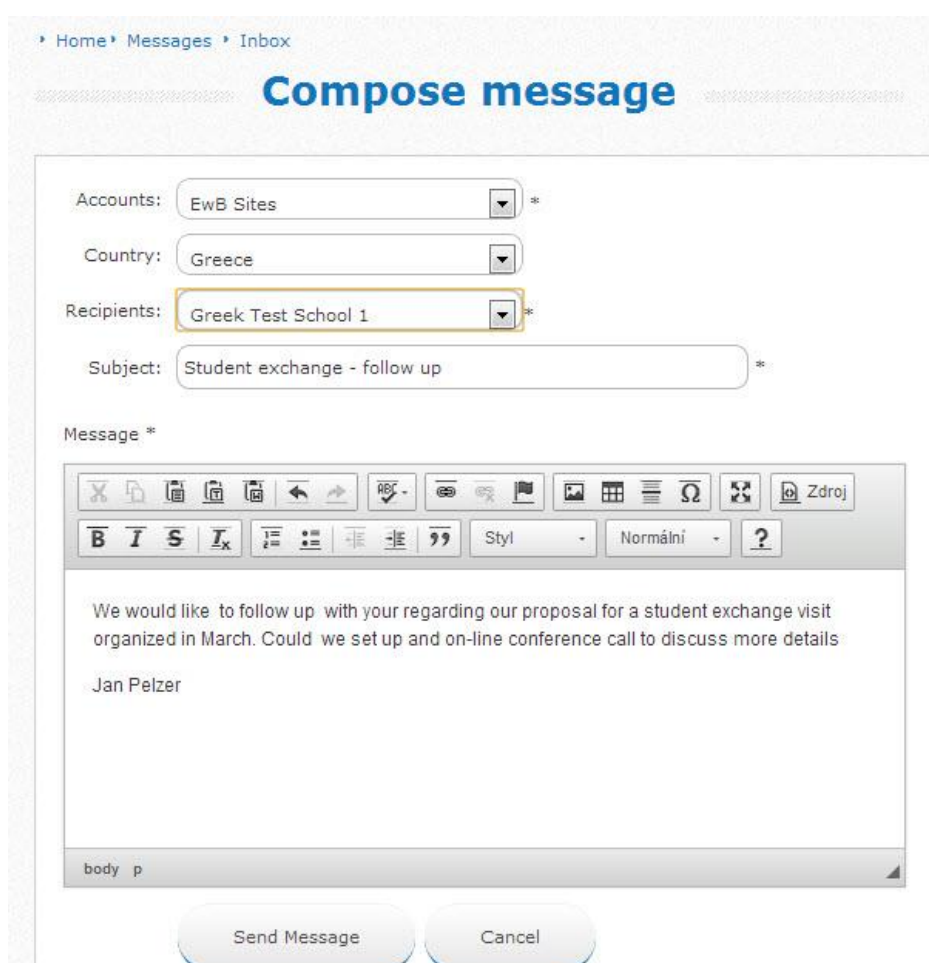


COMMUNICATION THROUGH EWB PLATFORM

EwB Platform enables to communicate through its internal communicator tool. All registered users (EwB Sites, teachers, volunteers and student companies) have access to the communicator tool through their accounts.



Through the communicator tool, you can send messages to all registered users. You can create and send your message to other particular account (EwB Site, teacher, company, volunteer, JA national coordinator) or mass e-mail to the accounts from all or particular country.



All messages sent through the internal communicator tool are sent also to the contact e-mail mailboxes - so the recipients do not need to check the messages only from EwB Platform.

Please check and clean your **Messages** section regularly.

WORKING WITH ACCOUNTS ON EwB PLATFORM

EwB Site account

Account Settings:

- Upload the logo or illustrating photo representing your EwB Site and update the information in the EwB Site profile

Photos

- Upload more photos to your EwB Site profile (accepted formats jpeg, jpg, gif and png)

Search for Partner

- Search among other EwB Sites for your potential partner according several criteria and send a partnership proposal

My Partnerships

- Register or confirm the partnerships

EwB Joint-Ventures

- Register and create profile of your EwB Joint-Venture with your partner EwB Site

Materials

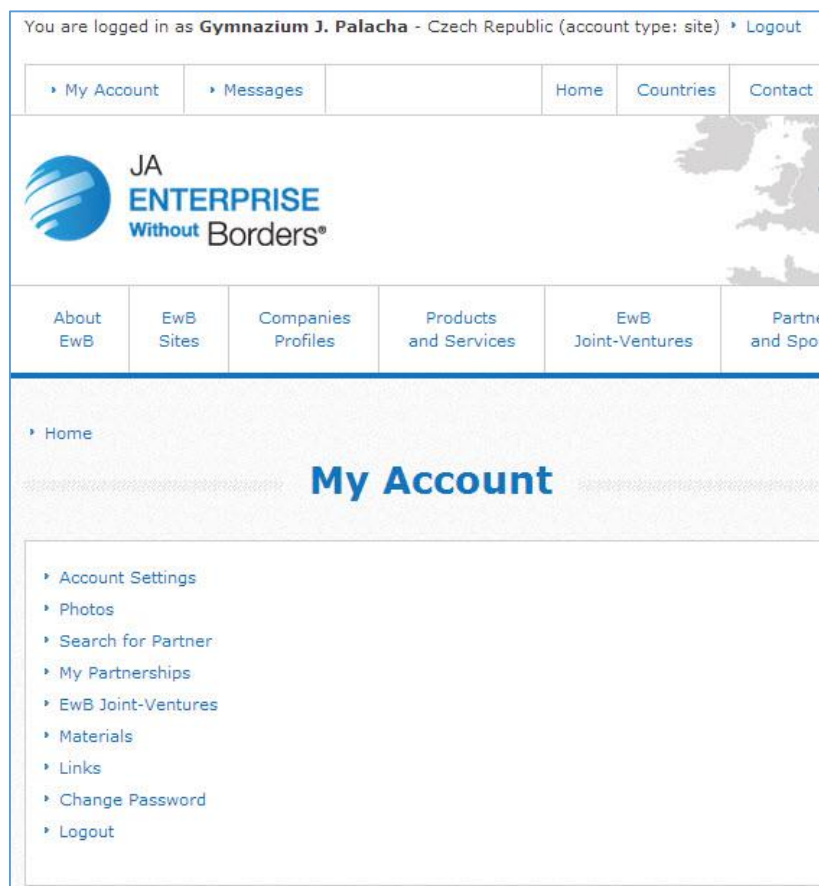
- Study materials for the Enterprise without Borders program, website administration guides, report templates, materials for volunteer and other useful information. These materials are accessible for all registered accounts (EwB Sites, teachers, volunteers and student companies. All materials are frequently updated

Links

- Useful links to tutorials videos, various websites, which can help the student companies to enhance the EwB learning experience. This section is regularly updated

Change Password

- Change your EwB Site password



Partnering with other EwB Sites

Each EwB Site should have at least on partner EwB Site. The partnering of EwB Sites with other EwB Sites is done with the help of your JA coordinator or you can partner with your required EwB Site through Search for Partner and My Partnership tools in your account.

Once you agree on the partnership with your partner EwB Site, register the partnership in My Partnership section.

Home > Account > My Partnerships

Register partnership


Register a partnership with another EwB site by filling the form below.

Country *

EwB site *

Purpose Purpose of the partnership (For what purpose was the partnership established? What product/service/activity will be the outcome of the partnership?)


My Partnerships


EwB partner site	Date	Partner Confirmed
Greek Test School 1 Country: Greece Purpose: Through this partnership we would like to organize a student exchange visit with entrepreneurial content.	2013-09-24 12:25:33	no 

Once you register the partnership, your partner EwB Site will receive a notification through e-mail and have to confirm the partnership from its EwB Site account.

My Partnerships

[Register partnership](#)

EwB partner site	Date	Partner Confirmed
Gymnazium J. Palacha Country: Czech Republic Purpose: Through this partnership we would like to organize a student exchange visit with entrepreneurial content.	2013-09-24 12:25:33	yes 

 Click [HERE](#) to confirm this partnership with Gymnazium J. Palacha.

Once the partnership is confirmed by both partner EwB Sites – your partner EwB Site appears on your EwB Site public profile and you can start to communicate and collaborate with your partner EwB Site on your agreed project. Both your EwB Site and student companies registered under your EwB Site will have listed all your partner EwB sites in their EwB Joint-Venture section as partner sites.

[Home](#) [EwB sites](#)

EwB sites from Czech Republic



Gymnazium J. Palacha

Vinohrady 1548, Prague

Partnerships:
[Greek Test School 1 - Greece](#)

[Details](#)

Teacher Account

Account Settings:

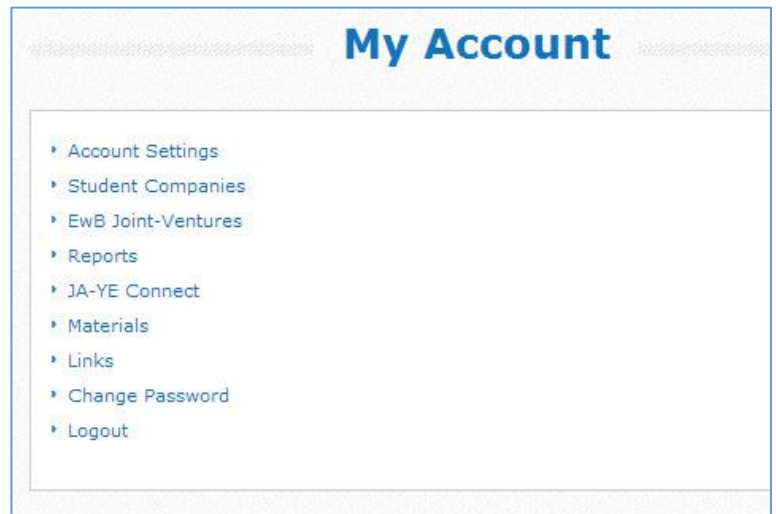
- Update your contact information

Student Companies

- List of the JA companies linked to your teacher account with their full profile

EwB Joint-Ventures

- List of the EwB Joint-Venture created by companies linked to teacher account. The teacher can confirm all pending EwB Joint-Venture registrations from this section. See more in [EwB Joint-venture between JA Companies](#)



Reports

- In this section teacher has access to all reports submitting by JA Companies linked to the teacher account (*this section is not active yet and will be finalized in October*)

JA-YE Connect

- A social networking tool for teachers with a special discussion group for EWB teachers and coordinators.

Materials

- Study materials for the Enterprise without Borders program, website administration guides, report templates, materials for volunteer and other useful information. These materials are accessible for all registered accounts (EwB Sites, teachers, volunteers and student companies. All materials are frequently updated

Links

- Useful links to tutorials videos, various websites, which can help the student companies to enhance the EwB learning experience. This section is regularly updated

Change Password

- Change your teacher password

Volunteer Account

Account Settings:

- Update your contact information

Student Companies

- List of the JA companies linked to your volunteer account with their full profile

EwB Joint-Ventures

- List of the EwB Joint-Venture created by companies linked to volunteer account.

Reports

- In this section volunteer has access to all reports submitted by JA Companies linked to the volunteer account (*this section is not active yet and will be finalized in October*)

JA-YE Connect

- A social networking tool for JA staff, teachers and volunteer with a special discussion group for Enterprise without Borders Program

Materials

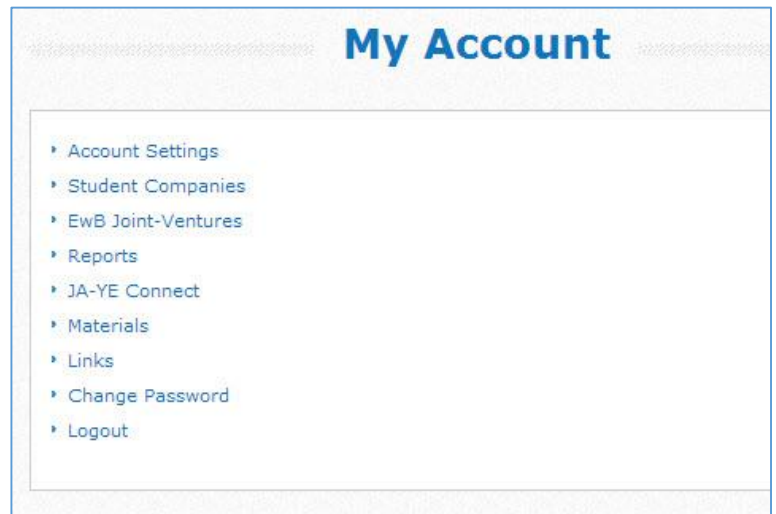
- Study materials for the Enterprise without Borders program, website administration guides, report templates, materials for volunteer and other useful information. These materials are accessible for all registered accounts (EwB Sites, teachers, volunteers and student companies. All materials are frequently updated

Links

- Useful links to tutorials videos, various websites, which can help the student companies to enhance the EwB learning experience. This section is regularly updated

Change Password

- Change your volunteer password



JA Company Account

Account Settings:

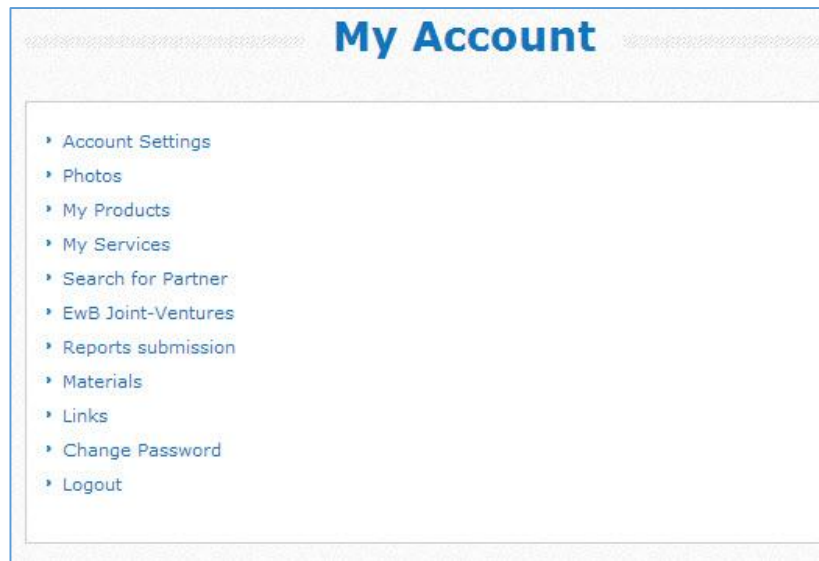
- Upload the logo or illustrating photo representing your JA company and update your profile info, volunteer info and other details

Photos

- Upload more photos to your company profile (accepted formats jpeg, jpg, gif and png)

Search for Partner

- Search among other JA Companies for your potential Joint-Venture partner according several criteria and send a partnership proposal



My Products

- Create the product catalogue – see more info in Product & Service Catalogue

My Services

- Create the service catalogue – see more info in Product & Service Catalogue

EwB Joint-Ventures

- Register and create profile of your EwB Joint-Venture with your partner JA companies

Reports

- In this section JA Student companies will be able to submit their EwB Joint-Venture reports (*this section is not active yet and will be finalized in October*)

Materials

- Study materials for the Enterprise without Borders program, website administration guides, report templates, materials for volunteer and other useful information. These materials are accessible for all registered accounts (EwB Sites, teachers, volunteers and student companies. All materials are frequently updated)

Links

- Useful links to tutorials videos, various websites, which can help the student companies to enhance the EwB learning experience. This section is regularly updated

Change Password

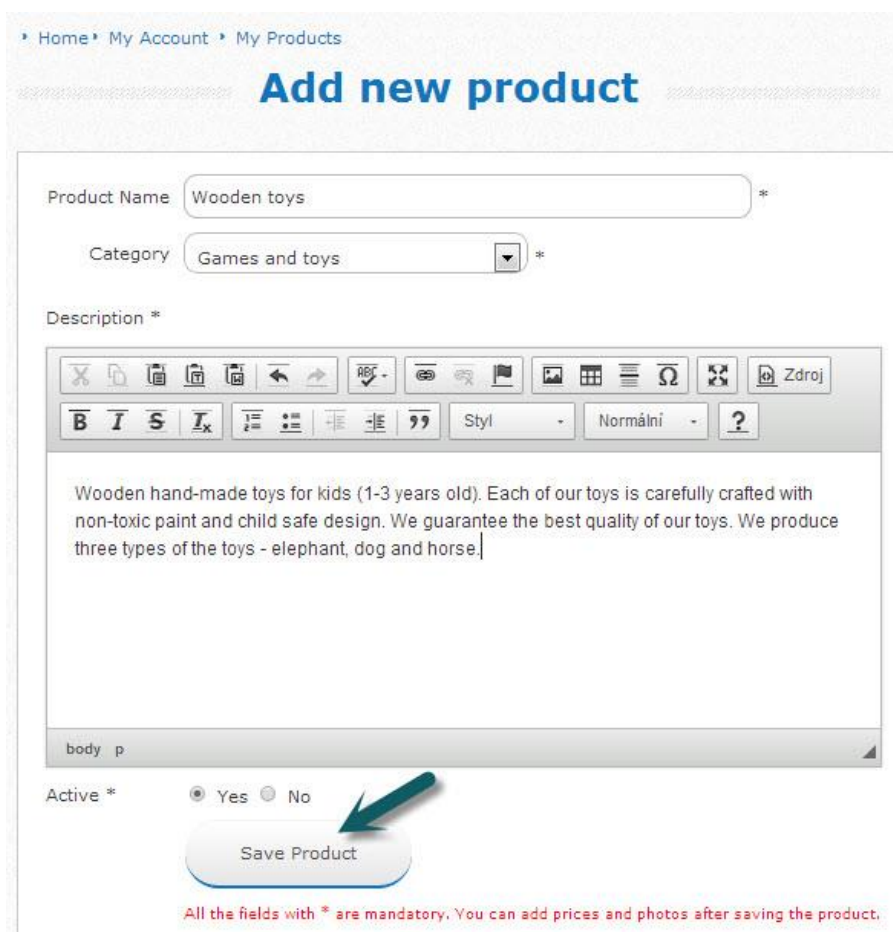
- Change your company password

PRODUCT AND SERVICE CATALOGUES

JA Companies can create catalogues of their products and services under the Company profile. The technical procedure of creating a Product or Services catalogue is the same. This Step-By-Step guide describes the procedure of creating a **Product Catalogue**.

Step 1

In the section **My Products** in your company account click on **Add new product**



Home » My Account » My Products

Add new product

Product Name *

Category *

Description *

Wooden hand-made toys for kids (1-3 years old). Each of our toys is carefully crafted with non-toxic paint and child safe design. We guarantee the best quality of our toys. We produce three types of the toys - elephant, dog and horse.

Active * Yes No

[Save Product](#)

All the fields with * are mandatory. You can add prices and photos after saving the product.

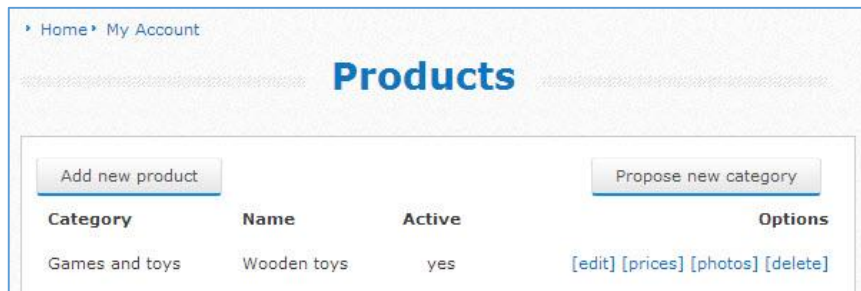


If you didn't find the category appropriate for your product, click on "**Propose new category**" to suggest a new category. Until your National Coordinator approves it, you can register your product under "**Other ...**" category and modify it later."

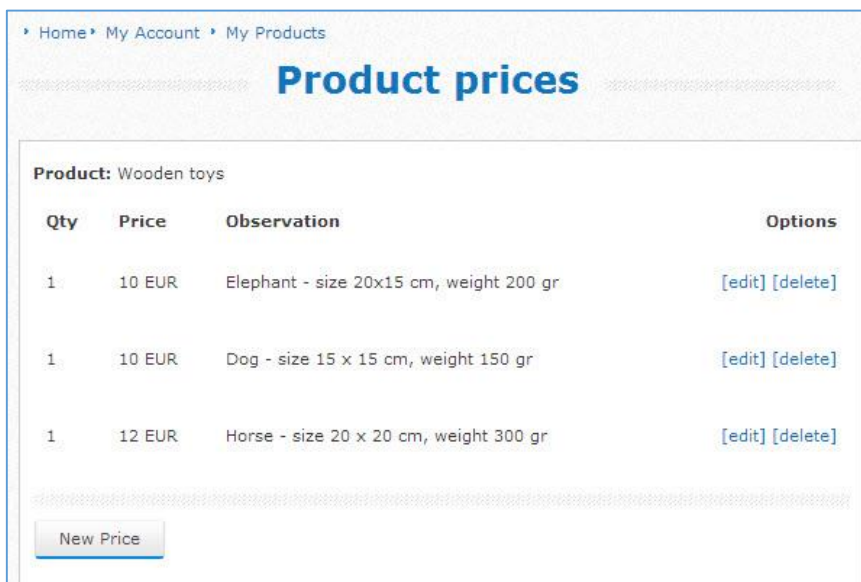
Step 2

Edit information about your product

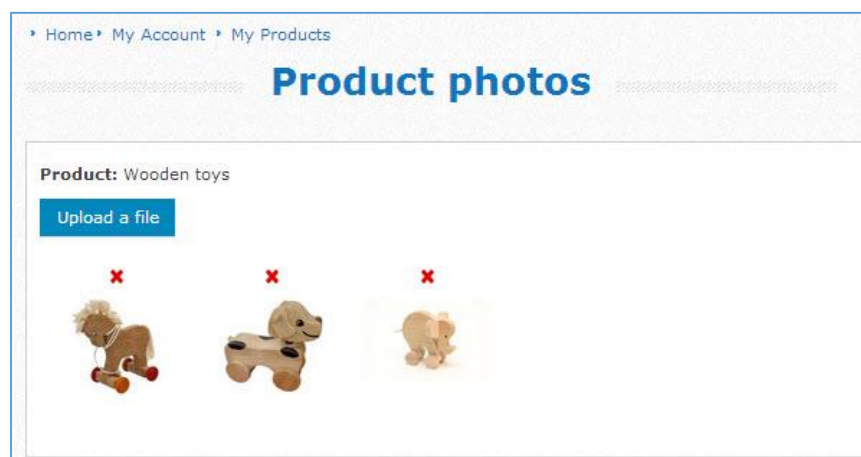
Your product was added to your catalogue. In this way you can add as many products as you need. The products will appear sorted by category.



If you registered, by mistake, your product under incorrect category, you can change it by clicking the "Edit" button. You can add multiple prices by clicking on "Prices" link



or you can add multiple photos or delete them by clicking on the "Photos" link.



You can remove a product by clicking on "Delete" link.

Step 4

Check the final look of your product catalogue

Wooden toys

Company: **Success**


EwB site: Gymnazium J. Palacha

Country: Czech Republic

Description:

Wooden hand-made toys for kids (1-3 years old). Each of our toys is carefully crafted with non-toxic paint and child safe design. We guarantee the best quality of our toys. We produce three types of the toys - elephant, dog and horse.

Photos



Prices

10 EUR	Observation:
Qty: 1	Elephant - size 20x15 cm, weight 200 gr
10 EUR	Observation:
Qty: 1	Dog - size 15 x 15 cm, weight 150 gr
12 EUR	Observation:
Qty: 1	Horse - size 20 x 20 cm, weight 300 gr

[Suggest a partnership](#) [Contact Us](#)

To create a Service catalogue – follow up the above steps - the process is the same as for Product catalogue.

EWB JOINT-VENTURES

EwB Joint-Venture between EwB Sites

The new EwB Platform enables to create and register EwB Joint-ventures not only between individual JA student companies but also between EwB Sites. Once your EwB Site and your partner EwB Site agree on all details for your Joint-Venture, the Joint-Venture can be registered on EwB Platform.

The enclosed document provides you with a definition of EwB Joint-Venture and description of various models which can be implemented in your international co-operation.

[EwB Joint-Ventures – definition and tips](#) (click on the link to download the document)

Step 1

One of the partnered EwB Sites registers and creates profile of the Joint-Venture through its EwB Site account - section **My Joint-Ventures**:

1. Click on Register a new Joint-Venture
4. Complete the form – add description and purpose of the Joint-Venture

Register a new Joint-Venture

Register a new Joint Venture company by filling the form below.

Name: JV Name Sample *

Purpose: Purpose of the joint-venture:
Here please describe shortly what is the goal of your partnership between your EwB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized. *

Description: Description of co-operation:
Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized. *

Website: *

Please enter the full path of your pages starting with http://...

Register

5. Add members (partners) to this EwB Joint-Venture

JV Name sample 2013-09-25
12:29:43

Description: Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Purpose: This is a description of the fictive joint-venture. Here please describe shortly what is the goal of your partnership between your EWB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

[\[members\]](#) [\[edit\]](#) [\[photos\]](#) [\[documents\]](#) ✘

Home > Account > My Join-Ventures

Add a new member EwB site

JV Name sample

Country *

EwB Site *

Joint Venture member sites

JV

Site	Country	Status	
Gymnazium J. Palacha	Czech Republic	Approved	✘
Greek Test School 1	Greece	Pending	✘

Step 2

Your partner EwB site will receive e-mail about the pending registration of the EwB Joint-Venture and has to confirm this EwB Joint-Venture from site account.

JV 2013-09-25
14:16:10

Description: Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Purpose: Here please describe shortly what is the goal of your partnership between your EWB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

❗ Click [HERE](#) to confirm your participation to this JOINT VENTURE.

Step 4

The EwB Joint-Venture between two EwB sites is registered and appears in the list of other EwB Joint-Ventures on the public part of EwB Platform

EwB Joint-Ventures



JV Name sample

Purpose of the joint-venture: This is a description of the fictive joint-venture. Here please describe shortly what is the goal of your partnership between your EwB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Description of co-operation: Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

[Details](#)

.. and with full profile when opening details


JV Name sample

Purpose of the joint-venture:
This is a description of the fictive joint-venture. Here please describe shortly what is the goal of your partnership between your EwB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Description of co-operation:
Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.


Website:

Photos



Documents

EwB sites that form the EwB Joint-Venture company:




Greek Test School 1

Av. Palentiras 1, Athens

Partnerships:
Gymnazium J. Palacha - Czech Republic, TEST School Norway - Norway - South, Slovak Test School - Slovakia

[Details](#)



Gymnazium J. Palacha

Vinohrady 1548, Prague

Partnerships:
Greek Test School 1 - Greece

[Details](#)



Now both partners of the EwB Joint-Venture can update, edit, add more information, photos and documents to this EwB Joint-Venture from their EwB Sites accounts.

EwB Joint-Venture between JA companies

Once the student companies agree with their partner companies on all details for their EwB Joint-Venture, the Joint-Venture can be registered on EwB Platform. The registered EwB Joint-Venture must be approved by both (all) partner companies and by both (all) teachers.

The enclosed document provides you with a definition of EwB Joint-Venture and description of various models which can be implemented in your international co-operation.

[EwB Joint-Ventures – definition and tips](#) (click on the link to download the document)

Step 1

One of the partner student company registers and creates profile of the Joint-Venture through its Company account - section **My Joint-Ventures**:

1. Click on Register a new Joint-Venture
6. Complete the form – add description and purpose of the Joint-Venture

Home Account My Joint-Ventures

Register a new Joint-Venture

Register a new Joint Venture company by filling the form below.

Name *

Purpose Purpose of the joint-venture:
 *

Description Description of co-operation:
 *

Website

Please enter the full path for your pages starting with http://...

Register

1. Add members (partners) companies to this EwB Joint-Venture

Success JV 2013-09-25
16:42:15

Description: Success company will prepare a design of the web shop portal and Greek company will be responsible for order processing and communication with clients.

Purpose: Within this joint-venture we will be working on the development and design of the webshop page, where both our partner companies could sell their products. The webshop should be launched in mid December as a part of our both companies websites.

[\[members\]](#) [\[edit\]](#) [\[photos\]](#) [\[documents\]](#) ✘

Joint Venture member companies

Success JV

[Add new company](#)

Company	Country	Company	Teacher	
Success	Czech Republic	Approved	Pending	✘

Success JV

[Add new company](#)

Company	Country	Company	Teacher	
Success	Czech Republic	Approved	Pending	✘
Greek student company	Greece	Pending	Pending	✘

Step 2

All your partner student companies and teachers of the companies will receive e-mail about the pending registration of the EwB Joint-Venture and have to confirm this EwB Joint-Venture from their accounts account.

Student company confirmation

JV 2013-09-25
14:16:10

Description: Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Purpose: Here please describe shortly what is the goal of your partnership between your EWB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

ⓘ Click [HERE](#) to confirm your participation to this JOINT VENTURE.

(after confirmin the participation on the link in the pink row – the partner company will be able to edit the content of the EwB Joint-Venture profile


Teacher confirmation

Success JV			
Company	Country	Company	Teacher
Success	Czech Republic	Approved	Pending [Confirm]
Greek student company	Greece	Pending	Pending

Step 4

When all companies and their teachers confirm the EwB Joint-Venture, the EwB Joint-Venture appears in the list of other EwB Joint-Ventures on the public part of EwB Platform.

EwB Joint-Ventures




JV Name sample

Purpose of the joint-venture: This is a description of the fictive joint-venture. Here please describe shortly what is the goal of your partnership between your EWB Sites. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

Description of co-operation: Here please describe shortly how both (all partners) participate in this joint-venture - what are the partners roles and responsibilities, what is the goal, timeline of the activities and other details. You can add more documents and photos. This profile can be updated anytime - so you can add more information later once individual activities will be realized.

[Details](#)



Success JV

Purpose of the joint-venture: Within this joint-venture we will be working on the development and design of the webshop page, where both our partner companies could sell their products. The webshop should be launched in mid December as a part of our both companies websites.

Description of co-operation: Success company will prepare a design Greek company will be responsible for order processing and communication with clients.

[Details](#)


.. and with full profile when opening details

Success JV

Purpose of the joint-venture:
Within this joint-venture we will be working on the development and design of the webshop page, where both our partner companies could sell their products. The webshop should be launched in mid December as a part of our both companies websites.

Description of co-operation:
Success company will prepare a design Greek company will be responsible for order processing and communication with clients.
Website: <http://www.successwebshop.cz>


Photos




Documents

- [JV Presentation](#)
- [Business plan](#)

Student companies that form the EwB Joint-Venture company:



Greek student company
EwB site: [Greek Test School 1, Greece](#)
[Details](#)



Success
EwB site: [Gymnazium J. Palacha, Czech Republic](#)
[Details](#)



Now all partners of the EwB Joint-Venture can update, edit, add more information, photos and documents to this EwB Joint-Venture from their company accounts.

HOW TO SUCCESSFULLY USE THE EwB PLATFORM

1. Check and update regularly your EwB Site and company profiles, products and services information.
2. Visit the profiles of other EwB Sites and companies
3. Check regularly your EwB Mail account on EwB Platform.
4. Do not give up communicating with other EwB Sites and companies; if you don't get a response keep trying! You can communicate through your EwB Mail Account or through any other communication tools (Facebook, Skype, ICQ)
5. Check the NEWS, CALENDAR, MATERIALS, LINKS, EwB Facebook and EwB Youtube channel to get the new information about EwB program, events and competitions other related topics
6. Communicate with your teachers and inform them about new EwB Joint-Ventures, contacts and information you get from other companies or EwB Sites
7. Subscribe for the EwB newsletter – EwB Brief. You will get the latest information about new companies on the website, events in Europe, teachers, partners, joint-ventures etc.

We also welcome any comments on how to improve the EwB Platform.
If you have any ideas or suggestion for a change or need a technical help,
please contact the Main EwB Platform Administrator at:

ewb@ja-ye.org

